



## Merrimack School District

### School Nurse

### Role Description



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**TITLE:** School Nurse

**QUALIFICATIONS:**

- Valid New Hampshire state license as a registered nurse or nurse practitioner
- Certified by the State Board of Education (if required by the Department of Education)
- Minimum of three years' current experience in pediatric/emergency/school/public health nursing preferred
- CPR/AED/First Aid certification

**REPORTS TO:** Building Administration  
Director of Student Wellness

**JOB GOAL:** Provides healthcare for school-aged students within the Merrimack School District.

**RESPONSIBILITIES:**

- Assumes authority for the care of students and staff who have suffered emergency illness/injury during the scheduled school day
- Conduct school health services including, but not limited to: injury/illness assessments, immunization compliance, and screenings for hearing and vision
- Oversee, prepare, and dispense medication for students
- Initiate referrals as needed for students requiring additional medical/dental care
- Maintain ongoing communication with parents, school personnel, physicians, clinics, and other agencies on school health matters
- Maintain up-to-date cumulative health records on all students
- Educate school staff regarding emergency medical care procedures, including, but not limited to: epi pen training, seizure protocols, emergency first aid
- Participate in 504/IEP meetings and advises on modification of the educational program to meet the health needs of individual students
- Provide and manage care for students with medical needs requiring ongoing attention, following medical directives from student's physician(s)
- Maintain accurate daily treatment records utilizing school district record keeping system

- Supports district efforts to promote positive, safe, and healthy learning communities, in accordance with the District Wellness Policy (JLCF)
- Authorize exclusion and readmission of students in connection with infectious and contagious diseases
- Informs teachers of health conditions or diagnoses on a need-to-know basis
- Attends committee meetings, nursing conferences and trainings to maintain CEU's
- Demonstrate effective oral and written communication
- Knowledge of federal and state laws and regulations pertaining to schools and medical information, including IEP's, 504's, HIPAA, FERPA, etc.
- Ability to work autonomously as well as collaborating and working as part of a multi-disciplinary team
- Serves on District wide committees as needed
- Performs other responsible/duties as may be requested

**TERMS OF EMPLOYMENT:** Teaching contract year

**Physical Activity Requirements:**

<b>Lift</b> up to 10 lb.	N	R	O	F	C
<b>Lift</b> 11 to 25 lb.	N	R	O	F	C
<b>Lift</b> 26 to 50 lb.	N	R	O	F	C
<b>Lift</b> over 50 lb.	N	R	O	F	C
<b>Carry</b> up to 10 lb.	N	R	O	F	C
<b>Carry</b> 11 to 25 lb.	N	R	O	F	C
<b>Carry</b> 26 to 50 lb.	N	R	O	F	C
<b>Carry</b> over 50 lb.	N	R	O	F	C
<b>Twisting</b>	N	R	O	F	C
<b>Bending</b>	N	R	O	F	C
<b>Crawling</b>	N	R	O	F	C
<b>Squatting</b>	N	R	O	F	C
<b>Kneeling</b>	N	R	O	F	C
<b>Crouching</b>	N	R	O	F	C
<b>Climbing</b>	N	R	O	F	C
<b>Balancing</b>	N	R	O	F	C

**KEY**

N = not required

R = rarely

O = occasionally

F = frequently

C = constantly

**Work Surface(s)**

<b>Reach</b> above shoulder height	N	R	O	F	C
<b>Reach</b> at shoulder height	N	R	O	F	C
<b>Reach</b> below shoulder height	N	R	O	F	C
<b>Push/Pull</b>	N	R	O	F	C

**Hand Manipulation**

Grasping	N	R	O	F	C
Handling	N	R	O	F	C
Fingering	N	R	O	F	C
Torquing	N	R	O	F	C

**Controls and Equipment:**

Use of typical office/classroom equipment.

**During a typical day, employee may be required to:**

	<u>Consecutive Hours</u>								<u>Total Hours</u>							
Sit	1	2	<u>3</u>	4	5	6	7	8	1	2	3	4	5	6	7	8
Stand	1	2	<u>3</u>	4	5	6	7	8	1	2	3	4	5	6	7	8
Walk	1	2	<u>3</u>	4	5	6	7	8	1	2	3	4	5	6	7	8

**Cognitive/Sensory Requirements:**

Talking: Necessary for communicating with others.  
Hearing: Necessary for taking instruction/direction from others.  
Sight: Necessary for doing job effectively  
Taste/Smell: Smelling required to detect odors, such as natural gas, electrical smoke, etc.

**Summary of Occupational Exposures:**

Exposure to typical building-related hazards and materials.  
Exposure to outdoor exposures